

Headteacher: Mr Chris Marston BSc (Hons) PGCE NPQH
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12 July 2023

Dear Parents/Carers,

ParentPay Accounts - Year 3-5

As you may be aware, the Mayor of London has announced that school meals will be free for all Primary School children from September 2023 to July 2024.

Paying for School Meals

You will need to plan how much money you will need to pay into your child's lunch account between now and the end of term (21 July 2023). School Meals cost £2.20 per day.

If there is a credit balance on your child's account at the end of term, you can either leave the balance on there and use the funds to pay for future trips, or you can request a refund in September.

To avoid processing refunds, it would be appreciated if you only pay funds into your child's account to cover the meals they will be having until the end of term. Your child should not have a school meal if there are insufficient funds on their account.

To keep an eye on the balance, log into your ParentPay account at www.parentpay.com. Alternatively, if you do not have access to an online account, you can ask the school office to provide you with the balance of your child's account.

It is very important that any debts are repaid before the end of term.

Thank you for helping us plan for the end of the school year. If you have any queries, then please do not hesitate to contact the school office.

Yours sincerely

Pauline Macleod
Pupil Welfare and Attendance Manager

