



Elmwood Junior School

Headteacher: Mr Chris Marston BSc (Hons) PGCE NPQH

Elmwood Junior School, Lodge Road, Croydon, CR0 2PL

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Dear Parents/Carers,

RE: Invitation to stand for Parent Governor Election

The role of a school governor is extremely important and many essential decisions about our school are taken by the Governing Board. School governors work together with the school leadership team to continually improve the education for every child at our school. Our school governors have 3 core functions. They:

1. Ensure the clarity of vision, ethos and strategic direction of our school;
2. Hold the head teacher to account for the educational performance of our school and its pupils, and the performance management of staff;
3. Oversee the financial performance of our school and make sure its money is well spent.

There is now a vacancy for one parent governor. This vacancy is required to be filled by an election. You are invited to stand for election as a parent governor.

The governing board have identified that they require a parent with the following knowledge and/or experience: **premises** and **facilities** management. They would be delighted if parents who have these skills and experiences stood for election. However, all eligible parents, regardless of skills, knowledge and experiences, can stand for election.

The position of governor does involve a time commitment, for example attendance at meetings (usually two meetings per term, held during working hours) and the requirement to undertake regular training and development.

Schools have governors from all walks of life, from different ethnic groups and all age groups over 18 years old. Very few people cannot be governors. On the declaration of eligibility form is a list of statements which, if apply, also would prevent someone from becoming a school governor. The appointment is subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check.





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Therefore, if successful, you will be required to allow an application to the DBS for an enhanced DBS check.

If you would like to stand for election as a parent governor, or if you would like to nominate someone else, please complete the relevant section on the nomination form enclosed. If you wish to nominate someone else you will need first need to check that they have a child at this school and that they are willing to be a school governor.

Each person standing for election must prepare a short personal statement stating why they wish to stand for election. These statements will be circulated to parents with the ballot papers. Each person will also need to sign the declarations, as we are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.

Nomination forms, personal statements and declarations must reach me by **3pm on Tuesday 11th October**. Any nominations received after this date and time will not be considered. If I receive more than 2 nominations a ballot will be arranged.

Yours sincerely

Mr C Marston
Head Teacher





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Parent Election Nomination Form

To nominate yourself please complete Part A.

To nominate someone else complete Part B yourself and ask them to complete Part C.

Part A

I wish to stand for election as Parent Governor. My child attends this school.

Signed.....Print Name..... Date.....

Child's Name and class:

Part B

I wish to nominate for election as parent governor.

Signed Print Name..... Date.....

Part C

I am prepared to stand for election as parent governor. I have a child at this school

Signed.....Print Name.....Date

Child's Name and class:





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Personal Statement Form

Why I would like to become a parent governor

The declaration of eligibility, the nomination form and the personal statement must be returned to the Head Teacher within the stated timescale

