



Elmwood Junior School

Headteacher: Mr Chris Marston BSc (Hons) PGCE NPQH

Elmwood Junior School, Lodge Road, Croydon, CR0 2PL

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Mobile phones in school

Dear Parent/Carer

17th May 2022

As part of our ongoing review to ensure the safety and care of all children and adults at Elmwood we will be introducing a new, safe and secure method of administering mobile phones.

We would encourage children not to bring mobile phones to school on the grounds that they are valuable and this encourages them to become a target of theft outside of school. However, we do also recognise that older pupils' phones may have a part to play in securing pupils' personal safety before and after school and on journeys to and from school.

Starting from Monday 23th May phones will be collected at the school gate (placed in specific envelopes for each child to ensure safety) and handed out again by adults at the end of the day. To ensure simplicity of administration we will be asking the children to enter and leave at specific gates depending on class. This will be as follows;

6S & 6P	Entering and leaving from the Dome entrance gate
6C & 6O	Entering and leaving from the main Elmwood entrance gate
Year 5 with phones	Entering and leaving the Dome entrance

The phones will be stored in a safe place on the school site, however the school cannot take responsibility for any loss or damage of the device on school property as has always been the case.

It is forbidden to use or hide a mobile phone within personal belongings on the school premises. Should children use or hide their phone on the school site it will be confiscated and only released to the appropriate adult responsible for the child in person.





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In order to update our records, please can you complete the permission slip below and return to the school office by **Friday 20th May**.

Yours sincerely

Mr C Marston
Head Teacher

Pupil's Name: _____

Class: _____

I confirm that my son/daughter walks to or from school alone and is therefore permitted to bring their phone to school. I understand that the school accepts no responsibility for loss/damage to any phone.

Signed _____

Name: _____

Date: _____

