

# Transfer to Secondary School

September 2021

*Updated September 2020*  
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# Who is eligible to apply?

If your child was born between 1 September 2009 and 31 August 2010 you **MUST** apply by **31 October 2020**.

# What if my child has an Education, Health and Care Plan or Statement?

- You must not apply online, please contact your case worker or the SEND team at Croydon Council for a form.

# How do you apply?

Apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

You will find the 'Admission to Secondary schools' booklet, which includes a list of all the Croydon secondary schools and information about the application process on Croydon Council's website:

<https://www.croydon.gov.uk/education/schools-new/school-admissions>

# Before completing the form

- Attend secondary schools' open evenings (likely to be virtual events this year, please check schools' websites)
- Read schools' admissions criteria
- Find out how places were allocated at each school last year

# Overview of allocations – September 2020 entry

	LAC	Medical/ Social	Feeder	Staff	Ability/ Aptitude	Banding	Faith	Faith siblings	Siblings	Open Places	Distance	Number allocated (SEN)	Furthest Distance (M)
Archbishop Tenison's	5	4	N/A	N/A	N/A	N/A	64	26	N/A	20	N/A	1	0.955 (Open Places)
Coloma Girls' Convent	1	1	N/A	N/A	N/A	N/A	114	39	N/A	N/A	N/A	0	N/A
Coombe Wood School	8	0	90	1	18	N/A	N/A	N/A	17	N/A	40	6	0.849
Harris Academy Purley	1	0	N/A	N/A	N/A	129	N/A	N/A	60	N/A	N/A	0	N/A
Harris City Academy Crystal Palace	2	N/A	N/A	N/A	18	106	N/A	N/A	54	N/A	N/A	0	N/A
Harris Invictus Academy	1	N/A	N/A	N/A	N/A	183	N/A	N/A	N/A	N/A	N/A	5	N/A
Harris Academy South Norwood	2	N/A	N/A	N/A	N/A	290	N/A	N/A	N/A	N/A	N/A	0	N/A
Meridian High School	1	0	N/A	N/A	N/A	N/A	N/A	N/A	35	N/A	59	0	6.282
Norbury Manor Business	3	0	17	N/A	N/A	N/A	N/A	N/A	47	N/A	183	0	6.009
Oasis Academy Arena	0	0	N/A	N/A	N/A	N/A	N/A	N/A	8	N/A	30	0	4.563
Oasis Academy Coulsdon	3	0	N/A	2	N/A	N/A	N/A	N/A	0	N/A	173	2	2.211
Oasis Academy Shirley Park	1	0	49	0	N/A	N/A	N/A	N/A	30	N/A	100	0	1.887
Orchard Park High	1	0	N/A	0	N/A	N/A	N/A	N/A	18	N/A	126	1	6.333
Riddlesdown Collegiate	7	0	193	4	22	N/A	N/A	N/A	52	N/A	43	7	1.129
St Joseph's Boys' College	0	N/A	N/A	N/A	18	N/A	130	38	N/A	N/A	N/A	0	N/A
St Mary's Catholic High	0	N/A	N/A	N/A	N/A	N/A	52	N/A	N/A	N/A	N/A	0	N/A
Shirley High School	0	0	N/A	0	14	N/A	N/A	N/A	52	N/A	71	2	4.623
The Archbishop Lanfranc	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	30	N/A	102	0	6.216
The Quest Academy	1	1	N/A	0	N/A	N/A	N/A	N/A	43	N/A	119	0	4.863
Thomas More School	0	N/A	N/A	N/A	N/A	N/A	30	13	10	N/A	21	0	4.539
Virgo Fidelis Convent	2	N/A	N/A	N/A	N/A	N/A	52	N/A	N/A	N/A	N/A	0	N/A
Woodcote High School	4	N/A	N/A	0	N/A	N/A	N/A	N/A	73	N/A	153	11	1.336

# Completing the form

- You can select up to 6 preferences
- Always list the schools in your order of preference
- The schools can be in Croydon or outside Croydon
- Apply directly to independent schools

## Completing the form cont...

- **Children in care (LAC)** – Please ensure you tick the relevant box on your application and submit confirmation that the child is ‘looked after’
- **Medical** - If you wish to be considered under the medical criterion please ensure you tick the relevant box on the application and submit supporting documents before the closing date.



# Completing the form cont...

- **Siblings** – Please ensure you tick the relevant box on your application if there is a sibling at the school you wish to apply to.
- **Multiple births** – Please ensure you make a separate application for each child.

# Completing the application cont...

- Remember to **submit** your application – once submitted you will receive an application reference number.
- Remember to complete **supplementary information forms** where required and return them directly to the schools.

# Closing date for applications

31 October 2020

- Applications received after this date will be treated as late and will not be considered until after 1 March 2021.

# Changes to your application after you have submitted it (before and after the closing date)

- Changes to preference schools
- Changes to addresses

10 December 2020 is the latest date any changes may be considered.

Changes after 10 December 2020 will be considered after 1 March 2021.

# How will I know the outcome of my application?

- 1 March – You will be notified of the outcome of your application.
- You will receive an email/text message on 1 March asking you to log in to your eadmissions account to view the outcome of your application.

# Accepting/Declining your offer

- Respond to your offer online.
- 15 March - deadline to accept or decline your offer.

# Waiting Lists and Appeals

- Automatically placed on waiting list for any unsuccessful higher preference schools. (please advise LA if you do not want your child to be on the w/l)
- Requests to go on waiting list for lower preferences, if first preference offer made, only allowed in exceptional circumstances
- Right of appeal – contact schools
- Waiting lists maintained by secondary schools – contact them for waiting list position (end of April)

# Summary

- Read Booklet / Admissions Criteria
- Attend schools' open days and evenings
- Apply online before **31 October 2020**
- Complete SIF(s) if necessary
- Submit all supporting documents