



Elmwood Junior School

Head Teacher: Mrs A Read

Winter 2017-18

Dear Parent/Carer,

Reminder - Closing in Adverse Weather

In the event of severe weather we will do everything possible to keep the school open. However, should we have to close for safety reasons, you will be notified as soon as possible in the following ways:

- The '**Open Check**' website will be updated to inform you whether the school is open/closed. This can be accessed at www.opencheck.atomwide.com. Please check this before school - Select 'Croydon' from the drop down list and then 'Elmwood Junior School'. There is also a link to Open Check from the school's website www.elmwood-jun.croydon.sch.uk.
- A text message will be sent to inform you whether the school is open/closed. Please ensure the office has your latest mobile number.
- The school's website will be updated.

If the weather becomes worse and we have to close during the school day, you will be notified by text. We would ask that you make arrangements to collect your child **as soon as possible**, to enable staff to leave and get home safely.

Please wait for updates from the school, or check the website, and do not call unless it is urgent, as the lines may not be open or will be extremely busy.

Opening in Adverse Weather

In the first instance the school grounds and surrounding area will be inspected for safety. You will be notified as soon as possible if the school is to open.

Children should come to school in sensible outdoor footwear, with a change for indoor use (e.g. plimsolls). They should wear normal school uniform, with additional warm layers to protect against the cold.

Elmwood Junior School, Lodge Road, Croydon, CR0 2PL

Tel: 0208 684 4007 | Fax: 0208 665 6486

Email: admin@elmwood-jun.croydon.sch.uk | Website: www.elmwood-jun.croydon.sch.uk





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Children may be allowed out to play if it is safe to do so. Children will be asked to follow additional safety rules, for example:

- No sliding (especially over icy areas);
- No throwing of snow balls or ice.

Safety in Adverse Weather

The main routes on the school grounds will be cleared & gritted but you will need to take extra care on the public roads and pavements. Everyone should, when visiting the school, wear sensible outdoor footwear and only use the routes that have been cleared. Even paths that have been gritted may ice over again in extreme weather conditions and become slippery, so please take great care when on the school site.

Yours sincerely,

Ann Read

Head Teacher

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